














ANNEXURE – A

EXAMPLES OF IMAGES BEING RECEIVED IN THE CENTRAL PRINTING SECTION

IMAGES	REMARKS	REASONS
	REJECT	<ol style="list-style-type: none"> 1. Face is too small in comparison to the photograph. 2. Clarity is not good. 3. It is too dark.
	REJECT	<ol style="list-style-type: none"> 1. Face is too small in comparison to the photograph 2. Clarity of image is not good. 3. Background is not plain (has other objects in the background) 4. Photograph is too bright (has a very strong Bluing hue)
	REJECT	<ol style="list-style-type: none"> 1. Size of the photograph is smaller than required. Blank side strips can be seen on the sides. 2. Image is not sharp – Seems scanner is out of focus.
	REJECT	<ol style="list-style-type: none"> 1. Signature appears on the photograph
	REJECT	<ol style="list-style-type: none"> 1. Photo scanned along with the stapling pin. 2. Background of the photo contains black marks / characters
	REJECT	<ol style="list-style-type: none"> 1. Face is too small in comparison to the Photograph. 2. Photograph is too light.
	REJECT	<ol style="list-style-type: none"> 1. Face is too small in comparison to the Photograph 2. Size of photograph is smaller than required. Blank side strips can be seen on the sides.
	REJECT	<ol style="list-style-type: none"> 1. Photograph is too bright. 2. Has a very strong red hue. 3. Contrast is not good 4. Sharpness is not good

IMAGES	REMARKS	REASONS
	REJECT	<ol style="list-style-type: none"> 1. Size of actual photograph is smaller than required. Blank side strips can be seen on the sides.
	REJECT	<ol style="list-style-type: none"> 1. Face is too small in comparison to the photograph. 2. Image is too bright. Contrast is not correct. 3. Size of actual photograph is smaller than required. Blank side strips can be seen on the sides 4. Sharpness is not good
	REJECT	<ol style="list-style-type: none"> 1. Image is too dark and has a red hue
	REJECT	<ol style="list-style-type: none"> 1. Image is very poor. 2. Image is completely blurred. 3. Scanner is completely out of focus. 4. Face is too small in comparison to the photograph. 5. Size of the actual photograph is smaller than required. Blank side strips can be seen on the sides.
	REJECT	<ol style="list-style-type: none"> 1. Image is too dark. 2. Sharpness is not good.

Please also note that the size of the scanned photograph should be 3.5 cm by 4.5 cm and the size of the scanned signature should be 4.5 cm by 1.5 cm